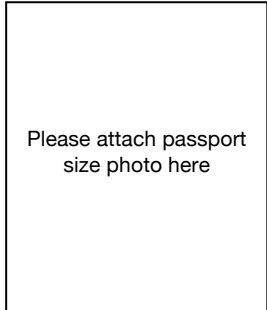




INSTRUCTIONS:

Please return your completed application form and documents required to the following address before closing date:

Graduate Studies and Research Office
ILIA Building
Universiti Brunei Darussalam
Jalan Tungku Link
Gadong BE1410
Negara Brunei Darussalam
Website: <http://gsr.ubd.edu.bn>



Enquiries: Telephone: +673 2463001 Ext 2311/2313/2362/2396 Fax: +673 2461002
Email : office.psr@ubd.edu.bn

The following documents are required:

1. Four copies of a completed application form, with a photograph on each form.
2. Four copies of your academic qualifications (certificates and academic transcript).
3. Four copies of a certified true copy of your Birth Certificate.
4. For overseas applicants, four copies of a certified true copy of your security clearance (e.g. police clearance) from your home country.
5. Bruneian applicants working for government are required to follow departmental procedures. Bruneians working for the private sector must attach four copies of a letter of permission from your employer.

Please note: Certified English translations of supporting documents (i.e. certificates, testimonials, transcripts) must be submitted for documents that are not in English. Online application is currently not available.

Entry into the Master of Public Policy (MPPM) requires:

1. At least an Upper Second Class Bachelor's Degree in a relevant discipline from UBD or a university recognized by the Senate of UBD. A Lower Second Class Bachelor's Degree holder with at least 3 years relevant experience will be considered for entry.
2. A minimum English qualification of GCE 'O' Level Credit 6 or IELTS 6.0 or TOEFL 550 (see Item 4 below).
3. A minimum Mathematics qualification of GCE 'O' Level Credit 6 or one "pass" in a subsequent level mathematics subject (see Item 5 below).

Please type or print in **BLOCK LETTERS**.

1 Personal details

Family name:..... Given name:.....

Title (please circle): Ms / Mrs / Mdm / Mr / Dr

Date of Birth: (DD/MM/YYYY)/...../..... Gender: Male Female

Country of birth:..... Citizenship:.....

Marital status (please circle): Single Married Others Occupation:.....

Country of residence (country where you have been living for the past three months):.....

National Identity Card number (For Brunei only):

		-									
--	--	---	--	--	--	--	--	--	--	--	--

Colour Yellow Pink Green (please circle)

Passport number:..... Country of issue:..... Place of issue:.....

Date of issue:..... Expiry date:.....

2 Applicant contact details

Phone:..... Mobile:.....
Email:.....Skype:.....

Address:..... Mailing address: (if different).....
.....
.....
.....

Post code:.....

State/Country:.....

3 Scholarship details

Please indicate type of funding: self-sponsored scholarship

Name of the scholarship scheme:.....
(Please attach official documentation from your funding organisation, indicating duration of scholarship, expenses covered by scholarship (eg. tuition fees, living allowances and details of any restriction on study)

Funding code (for Bruneian applicants) only:
(Refer to codes in the box below)

- BC = Biasiswa Kerajaan Brunei untuk warganegara Brunei / Brunei Government Scholarship for Brunei Citizen
- BS = Biasiswa BSP untuk warganegara Brunei / Brunei Shell Petroleum Sdn. Bhd. Scholarship for Brunei Citizen
- IP = Cuti Belajar Dalam Negeri / In-Service-Study Leave
- IW = Cuti Tidak Bergaji Dalam Negeri / In-Service-Study Leave Without Pay
- PC = Syarikat Swasta / Private Company
- PS = Sekolah Swasta / Private School
- PO = Pertubuhan Swasta Yang Lain / Other Private Organisation
- PS = Biayaan Persendirian / Private Student (Self-Sponsored)
- OT = Lain-Lain / Others

4 English proficiency

Candidates are required to have EITHER at least a credit 6 in English Language at GCE 'O' Level Examination or a grade 'C' in IGCSE English (as a Second Language) OR an IELTS score of 6.0 or TOEFL minimum overall score of at least 550 (PBT) or 80 (iBT).

Candidate is required to complete EITHER (a) OR (b) as shown below.

- a) Please indicate if you have following: Credit 6 in English Language at GCE 'O' Level Examination
 Grade 'C' in IGCSE English (as a second language)

b) Please indicate any English proficiency test you have completed within the last two years:

IELTS Score..... TOEFL Score (Delete as appropriate: PBT/ CBT/ iBT)

Please note: Certified true copies of results/test results must be enclosed. TOEFL and IELTS Test results are only valid for two years from the date of the test. Test results must still be valid at the time your programme starts.

5 Mathematics proficiency

Candidates are required to have EITHER a minimum Mathematics qualification of GCE 'O' Level Credit 6 or one "pass" in a Tertiary level mathematics subject.

- a) Please indicate if you have following: Credit 6 in Mathematics at GCE 'O' Level Examination
 Grade 'Pass' in a subsequent Level Mathematics Subject

Please note: Certified true copies of results/test results must be enclosed.

6 Academic qualifications

Applications will only be assessed if accompanied by certified copies of academic transcripts for all courses undertaken to date. Do not send original documents.

Please start from the most recent qualification (from highest qualification until high school leaving examination)

Course/awards	Institution	Country	Year started	Year completed
.....
.....
.....
.....
.....
.....
.....

Address:.....
.....
.....
Email:..... Telephone:..... Fax:.....

10 Membership of professional bodies/associations

<u>Professional body/Association</u>	<u>Position held</u>	<u>Year</u>
.....
.....
.....
.....
.....

Candidates are required to submit an original essay of no more than 1000 words describing their work experience, career goals and their reasons for seeking entry into the Master of Public Policy and Management at UBD.

(Please attach additional sheets).

I hereby certify all the information provided by me is correct and true. I agree to inform Universiti Brunei Darussalam if there is any change while I am studying at Universiti Brunei Darussalam. I acknowledge that Universiti Brunei Darussalam reserves the right to vary or reverse any decision pertaining to my admission if the information given proves to be incorrect or untrue.

Date:.....

Signature:.....

Name:.....

